

## Hunter Sports High School Student Packs

## **Hunter Sports High School Year 7 - 2018**

## INSTRUCTIONS FOR ORDERING PACKS ON-LINE

- \* Please note: A NEW ORDER MUST BE COMPLETED FOR EACH STUDENT \*
- 1. Go to www.kookaburra.com.au/login
- 2. Enter username: **HUNTE035** ((The first 5 characters are letters and the last 3 characters are numbers) and password: **studentpack** (lowercase)
- 3. Select Student Packs.
- 4. Select your student's 2018 Year Level.
- 5. Add the quantity next to products required by your child, in the "Quantity box".
- 6. When you are satisfied with your selection, click on "Add selected items to cart".
- 7. Click on the cart icon in the header to go to the cart and complete your order.
- 8. Once you are satisfied with your order, click on "Continue To Checkout" at the bottom of thispage. (Please note: all orders are Firm Sale i.e. non-returnable).
- 9. Select a Delivery Method from the drop-down list provided online and complete your delivery details as required.

**Note:** If home delivery is available for your school, please ensure someone will be available to receive the goods at time of delivery. All home deliveries require a signature, unless you have provided an Authority to Leave (ATL). Please be advised that once an ATL has been provided, Kookaburra can only guarantee delivery and quality up to the point that the track and trace advises us that the goods were left for you in the place indicated on your ATL.

- 10. Complete your child's details and contact phone number under "StudentInformation".
- 11. Click on "Continue To Payment".
- 12. Select your payment method.
- 13. Click on "Process Payment".

**Note:** If you supply an email address you will be emailed a copy of your order as a receipt once received.

Your order has now been placed with Kookaburra. If you have any queries, please contact Kookaburra Customer Service Team at <a href="mailto:customer.service@kookaburra.com.au">customer.service@kookaburra.com.au</a>

## **PLEASE NOTE:**

- \* The cut-off date for all orders is as follows: -
- \* 1<sup>St</sup> Ordering Period Orders placed by Monday 6<sup>th</sup> November 2017 will ensure delivery by Monday 11<sup>th</sup> December 2017
- \* 2<sup>nd</sup> Ordering Period Orders placed by Friday 8<sup>th</sup> December 2017 will ensure delivery by Monday 15<sup>th</sup> January 2018.
- \* Orders received after Friday 8<sup>th</sup> December 2017 will be given a lower priority, and may not be received at your nominated delivery address prior to Term 1 2018. Orders will only be available for home delivery. Associated charges and fees will apply.
  - Please also note that only online ordering is available after Friday 8th December 2017.
- \* All orders are Firm Sale i.e. non-returnable.



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