



Student Technology Loan Agreement

Purpose

The school may determine that students will benefit from a home loan of a device due to their financial circumstances.

The Technology Loan Agreement outlines the rights and responsibilities of students in relation to use of Hunter Sports High School devices for use in their studies. **Loan Devices remain school property.**

A Student Technology Loan Agreement must be signed and provided to the school before the device will be loaned.

Terms

Device: refers to any technology that students are loaned by Hunter Sports High as part of their studies.

NSW DoE: refers to the New South Wales Department of Education.

NSW DoE Policies

Students must be aware of the following NSW DoE policies:

Student use of digital devices and online services

(<https://policies.education.nsw.gov.au/policy-library/policies/pd-2020-0471>)

Hunter Sports High Bring Your Own Learning Device Policy

(https://hunterspt-h.schools.nsw.gov.au/content/dam/doe/sws/schools/h/hunterspt-h/BYOD_Policy_2021.pdf)

The Hunter Sports High Student Technology Loan Agreement should be read in conjunction with the above policies.

Related Resources

The following resources have been provided by the NSW DoE for parents and students to understand technology use in schools:

Digital Citizenship (<http://www.digitalcitizenship.nsw.edu.au>)

1.1. Purpose

- 1.1. The device is to be **LOANED** as a tool to assist student learning both at school and home.

2.1. Equipment

2.1.1. The school retains ownership of the device.

- 2.1.2. The student must bring the laptop fully charged to school every day.
- 2.1.3. Access to a device on loan may be terminated if there is damage caused by negligence or if the student does not bring the device as required to school or return it by the due date.
- 2.1.4. All material on the device is subject to review by school staff. If there is a police request, Hunter Sports High, and the NSW DoE will provide access to the device and personal network holdings associated with your use of the device.
- 2.1.5. The school can ask the student to return the device at any time.

2.2. Damage or loss of equipment

- 2.2.1. Any problems, vandalism, damage, loss or theft of the device must be reported immediately.
- 2.2.2. In the case of suspected theft, a police report must be made by the family and an event number provided to the school.
- 2.2.3. In the case of loss or accidental damage, a witnessed statutory declaration signed by a parent/carer should be provided.
- 2.2.4. **Devices that are damaged or lost, whether by neglect, abuse, malicious act, or any other means will require reimbursement.** The Principal will determine:
 - whether replacement is appropriate
 - whether or not the student is responsible for repair or replacement costs
 - whether or not the student retains access to device loans.

2.2.5. Students will be required to replace lost or damaged chargers.

3.1 Standards for device care

3.1. The student is responsible for:

- 3.1.1 Taking care of devices in accordance with school guidelines.
- 3.1.2 Adhering to the Student use of digital devices and online services policy.
- 3.1.3 Adhering to the Hunter Sports High Bring Your Own Learning Device Policy.
- 3.1.4 Backing up all data securely. Students must be aware that the contents of the device will be deleted in the course of repairs/maintenance.



Student Technology Loan Agreement

Agreement for the loan of Hunter Sports High School devices

Student Name: _____ Year: _____ Date: _____

Reason for loan: _____

I am requesting:

A. Short Term Loan (Up to a term)

Please indicate how many weeks you would like to borrow the laptop:

Date to be returned: _____

B. Long Term Loan (Up to a year)

For a long-term loan the completion of student financial assistance information on the following page is required.

Date to be returned: _____

N.B. A \$50 deposit will be payable prior to taking possession of your loan device. Your deposit will be refunded in full when the loan device is returned in the same condition as loaned.

By signing this agreement, you verify the following:

I have read and understand the:

- Hunter Sports High School Student Technology Loan Agreement.
- NSW DoE: Student use of digital devices and online services policy.
- Hunter Sports High School BYOD Policy.
- I understand my responsibilities regarding the use of the device.
- I understand that I accept responsibility for any costs associated with the repair or replacement of the device.
- I understand that failure to comply with the Student Technology Loan Agreement could result in loss of future loan permission.
- I agree to return the device for updates at any time requested by the school.

Name of Student: _____

Year: _____

Signature of Student: _____

Date: _____

Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

Date: _____

Deputy Use Only			
Guardian Contact:	<input type="checkbox"/>	Date: _____	Phone: <input type="checkbox"/>
		Interview: <input type="checkbox"/>	Sentral Data Entry: <input type="checkbox"/>
Emailed Administration Manager to invoice deposit:	Date: _____		



Request for Student Financial Assistance

PARENT CARER FULL NAME: _____ DATE: _____

STUDENT 1: _____ YEAR: _____

STUDENT 2: _____ YEAR: _____

REQUESTED FUNDS:

BYOD TECHNOLOGY

PERSONAL DETAILS:

DO YOU RECEIVE A PENSION? YES/NO TYPE: _____

NUMBER: _____

DO YOU HOLD A HEALTH CARE CARD? YES/NO NUMBER: _____

EMPLOYMENT OF FATHER: _____ EMPLOYER: _____

EMPLOYMENT OF MOTHER: _____ EMPLOYER: _____

ARE YOU A SOLE PARENT: YES/NO

IS YOUR CHILD CURRENTLY RECEIVING A GRANT: YES/NO TYPE: _____

HAVE YOU RECEIVED ASSISTANCE FROM THIS SCHEME ALREADY? YES/NO

GUIDELINES

The Advisory Committee has set the following guidelines:

1. Information supplied above will be confidential.

3. Consideration of student attendance record.

Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

Deputy Principal: _____ Date: _____

Office use only:

Date Processed: _____ Emailed Y W if reqd: _____

